UNITED STATES EMBASSY
TO ITALY

Alumni Small Grants Program 2019

FAQ

- **Which kind of personnel fees must not exceed 10%?**

The 10% limit is relative to external personnel fees.

- **What kind of U.S. connection should the project have?**

The project does not need a U.S. partner but it must include at least one of the following themes:

- ✓ American Foreign Politics and Security;
- ✓ American Domestic Politics;
- ✓ Internal and External Italian Politics;
- ✓ Culture and Society of the United States;
- ✓ Migration, Human Rights and Civic Society;
- ✓ Human Rights and Democratic Administration;
- ✓ Economy, Marketing, Innovation, and Business;
- ✓ Science, Technology, and Energy;
- ✓ Instruction and Visual/Figurative Art,
- ✓ Performative and Literary.

- **How do I apply as an individual?**

You need to send the SF24 I form (for individuals) in addition to the project proposal template. You can download both from the https://it.usembassy.gov/it/usa-italy-alumni/.

- **How do I apply as an organization?**

You need to send the SF24 form (for organizations) in addition to the project proposal template you can download from the https://it.usembassy.gov/it/usa-italy-alumni/.

- **Is "cost-sharing" mandatory?**

Cost-sharing is recommended, but not mandatory.

- **What are the eligible activities under the "Alumni Small Grant Program"?**
  The eligible activities are:
  - ✓ Rental of venue/location for the event foreseen by the project (this rental is allowed for the day of the event and the day before the event, for organizational purposes);

- ✓ Rental of equipment;
- ✓ Travel inside Italy;
- ✓ Translation services;
- ✓ Publication services (as long as it is not for profit);
- ✓ Communications and promotion of the event.

All activities should be required to carry out the project and should be commensurate with the total budget.

- **What are the ineligible activities under the "Alumni Small Grant Program"?**
  The "ineligible activities" are:
  - ✓ Purchase of equipment;
  - ✓ Office rental and utilities;
  - ✓ Scholarships;
  - ✓ Receptions;
  - ✓ Conferences;
  - ✓ Food and beverage;
  - ✓ Travel outside Italy;
  - ✓ Expenses incurred outside Italy.